

NOTICE TO INSTALLMENT PAYMENT PROGRAM ENROLLEES

RE: 2026 DUES RENEWAL

October 1, 2025

Thank you for participating in the GPBR Installment Payment Program (IPP) for payment of your 2025 REALTOR® Dues. Your September 15th installment paid off your 2025 dues invoice. Members paying their dues invoice in monthly installments begin contributing to their dues renewal for the following membership term in October. This allows GPBR to collect funds in advance for the portions of your dues that are allocated to Michigan REALTORS® and the National Association of REALTORS® and must be remitted early in the year. Below is a dues renewal timeline as well as some information about 2026 renewal rates and options for continuing your enrollment in the Installment Payment Program --or-- transitioning to Annual Billing.

2026 DUES RENEWAL RATES

- **Installment Payment Program**

Members currently enrolled in the IPP will automatically continue enrollment unless notice is provided to GPBR staff on or before **October 10, 2025**, that they would like to transition to Annual Billing. Payments will be structured as follows:

- October 15, 2025 - \$55.00
- November 15, 2025 - \$55.00
- December 15, 2025 - \$55.00
- January 15, 2026 - \$55.00
- February 15, 2026 - \$55.00
- March 15, 2026 - \$55.00
- April 15, 2026 - \$55.00
- May 15, 2026 - \$55.00
- June 15, 2026 - \$55.00
- July 15, 2026 - \$55.00
- August 15, 2026 - \$55.00
- September 15, 2026 - \$55.00

Payment total for entire 2026 membership term: \$660.00

****IMPORTANT, PLEASE NOTE** Those participating in the IPP will be required to pay off their dues invoice balance in full, plus any additional fees, should three (3) installments be declined for any reason during a billing cycle.**

IPP enrollees who would like to contribute to RPAC may do so any month by providing written (or email) notice to GPBR Management Team with the amount of the contribution and the date of the payment to which it should be added.

If you wish to automatically continue monthly billing for your 2026 renewal, with twelve (12) payments in the amount of \$55.00 each to be charged to your credit or debit card on file on the 15th day of each month, October 2025 through September 2026, no further action is required at this time.

- **Annual Billing**

Members currently enrolled in the IPP may transition to Annual Billing for the 2026 membership term by providing notice to GPBR staff by October 10, 2025, that they wish to do so. 2026 renewal rates for members paying annually are as follows:

○ NAR National Dues	\$201.00
○ MR State Dues	\$229.00
○ <u>GPBR Local Dues</u>	<u>\$168.00</u>
Total	\$598.00

The dues renewal timeline for members paying annually is as follows:

- October 10, 2025 – Request to transition from monthly billing to annual billing must be received by 5pm.
- December 31, 2025 – Deadline to pay dues in full; grace period begins.
- January 9, 2026 – Deadline to pay dues without penalty.

If you would like to discontinue enrollment in monthly billing and transition to Annual Billing for your 2026 renewal, paying dues in full by 5pm on January 9, 2026, please complete and return the form below -OR- send an email indicating your intent to billing@gpbr.com. Please note that payment methods for members paying in full include: credit card, debit card, check, money order and cash (exact amount, please).

**REQUEST TO DISCONTINUE IPP ENROLLMENT
AND TRANSITION TO ANNUAL BILLING
FOR 2026 DUES RENEWAL**

Member Name: _____

Office Name: _____

Phone Number: _____

Email Address: _____

I would like to discontinue my enrollment in GPBR's Installment Payment Program for the 2026 membership term. In transitioning to Annual Billing, I understand that my 2026 renewal payment (including national, state, and local portions) is due in full by 5pm on January 9, 2026, and that late fees and penalties (including MLS suspension) will be assessed if my payment is delinquent. I further acknowledge that partial payments are not accepted from members paying dues in full on an annual basis.

Signed: _____ **Dated:** _____

Please submit completed form via email to billing@gpbr.com before 5pm on October 10, 2025.