



Thank you for your continued membership with the Grosse Pointe Board of REALTORS®. This email serves as your official notice of your 2023 dues renewal. Your dues invoice is now available for payment online and should be paid on or before January 13, 2023. **Please read this information carefully.**

MONTHLY BILLING OPTION: Primary REALTOR® members who wish to enroll in the Installment Payment Plan (IPP) for their 2023 dues renewal must do so by 10/23/22. Please [click here](#) to access IPP (Installment Payment Program) enrollment information and related documents. Your broker must opt-in for you to participate.

HOW TO VIEW & PAY YOUR 2023 DUES INVOICE:

- Go to www.GPBR.com
- Click on **MEMBER PORTAL** at the top of the page
- Log in with your email and password
 - **Email:** use the email to which this notice was sent
 - **Default Password:** password123 (Unless you have already changed it)
 - Click **Sign In** button
- Once logged in to your dashboard, go to the **Account Balances** section on the right side of the screen and click the **Pay Now** button to view and pay your 2023 dues invoice.

We have a detailed [FAQ page](#) (including important tax-related information) on our website and instructional videos on our [YouTube channel](#) for further instruction.

IMPORTANT - DUES DEADLINE

The deadline for payment in full of 2023 dues is December 31, 2022. We have built in a grace period until January 13, 2023 to accommodate members that wish to pay in the 2023 calendar year. If dues are not received by January 13th, unpaid members will be subject to a \$25 late fee and suspension of member benefits including MLS access. Members who have not paid dues by January 30th will have their membership terminated. After termination, a re-instatement fee of \$50, *in addition to the late fee*, will be imposed for members wishing to re-join the board. **All dues are non-refundable.**

We'd like to thank you for your membership with the Grosse Pointe Board of Realtors®. As a member, you are entitled to a number of great services and benefits including: professional development offerings, political advocacy, networking opportunities, and more! We look forward to helping you advance in your real estate profession by providing the tools you find valuable to succeed.

If you have billing questions, please call 313-882-8000. **Please review the [FAQ](#) and [instructional videos](#) beforehand to find answers to common questions.** Note that phone lines are often busy during dues season, and you may need to leave a voicemail.

We wish you a successful, productive, and profitable 2023.

Sincerely,

GPBR Management Team
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